



**Board of Directors Meeting Agenda
Friday, December 7, 2018**

The mission of Children First/Communities In Schools is to empower children and their families to reach their full potential through advocacy, education and services. As Communities In Schools, we surround children with a community of support, empowering them to stay in school and achieve in life.

Mission Highlights

-Last year 420 community members volunteered more than 3,000 hours with CF/CIS at our Learning Centers, the Family Resource Center and as Reading Buddies in the schools we serve.

-This holiday season, CF/CIS helped provide gifts (4 gifts – something you want, need, to wear, and to read) to 265 children (ages 0-18) from 106 families in this community through our Holiday Giving initiative.

Topic	Desired Outcomes	Who/Time
1. Welcome 2. Review Mission Statement 3. Consent Agenda	1. Acknowledge Attendees 2. Reminder of Mission 3. Address Approval of: <ul style="list-style-type: none"> a. November Meeting Minutes b. Personnel Policies Revision -Vacation c. TQS Items -Leadership Continuity Procedures -Program Business Partner Policies 	Cecilia 8:30
<i>Discussion:</i>		
<i>Outcome/Next Steps:</i>		
4. Equity & Inclusion	1. Circulate Published Letter to The Editor	Cecilia 8:40
Ensure organization has strong infrastructure to support our mission.		
5. Board Development Committee	1. Resignation 2. Nomination	Laurie 8:45
6. Fundraising/Resource Development Committee Update	1. Mission Highlights & Engagement Opportunities 2. Mountain Xpress Give!Local 3. Resource Development Financial Report 4. Grants Received (non-Advocacy) 5. Holiday Appeal 6. Holiday Giving	Kate 8:50

<i>Discussion:</i>		
<i>Outcome/Next Steps:</i>		
Increase and diversify revenue sources and maintain strong financial oversight to meet the mission of the organization and provide long-term sustainability.		
7. Finance Committee Report	1. October Financials	Jonathan 8:55
<i>Discussion:</i>		
<i>Outcome/Next Steps:</i>		
Ensure organization has strong infrastructure to support our mission.		
8. Board & Staff Social	1. Board & Staff Introductions 2. Board & Staff Sharing 3. Strategic Planning Presentation by Beth Trigg	Natasha 9:00
<i>Discussion:</i>		
<i>Outcome/Next Steps:</i>		
Confirm Next Meeting	Friday, February 1st, 8:30 am	Cecilia 10:00

**Engagement Opportunities
For
December**

-Send hand written holiday cards to donors. If interested, Kate will provide names, addresses, sample text, cards and stamps by December 11th. Cards should be mailed by you by December 19th.