



**Board of Directors Meeting Minutes
Friday, February 1, 2019**

The mission of Children First/Communities In Schools is to empower children and their families to reach their full potential through advocacy, education and services. As Communities In Schools, we surround children with a community of support, empowering them to stay in school and achieve in life.

Mission Highlights

Afterschool & Summer Enrichment

Children First/Communities In Schools provided safe, free afterschool and summer programming to 63 students who reside in Woodridge, Pisgah View, and Deaverview, and for some that attend on site at Eblen Intermediate School. Programming includes a healthy snack, academic and homework assistance, and enrichment activities. A summer experience also offers hands on learning opportunities and outdoor enrichment opportunities.

Topic	Desired Outcomes	Who/Time
1. Welcome 2. Review Mission Statement 3. Consent Agenda	1. Acknowledge Attendees 2. Reminder of Mission 3. Address Approval of: a. December Meeting Minutes	Cecilia 8:30
<i>Discussion:</i> Cecilia opened the meeting and welcomed new board member, Mike Kneppshield. The mission statement was read. Engagement Opportunities for board members were highlighted.		
<i>Outcome/Next Steps:</i> Motion to approve the December minutes was made by Elizabeth Underwood; motion was seconded by Mark Dickerson. Motion carried.		
4. Mission Moment	2018-2019 Annual Report Annual report available on the website; rack card was produced capturing specific highlights.	Natasha & Kate 8:40
5. Equity & Inclusion	1. Racial Justice Coalition Update 2. All Souls ~ Kiononia	Cecilia/Natasha 8:50
<i>Discussion:</i> Cecilia informed that the Racial Justice Coalition would be hosting a movie screening and discussion of The Bail Trap on March 3 rd from 4 pm - 6 pm at the Grail Moviehouse. Greg and Natasha attended a community meeting at All Souls about their Kiononia effort and introduction to Reverend Canon Naomi Tutu. Reverend Canon Naomi Tutu's work is focused on racial equity. She is the daughter of Desmond Tutu.		
Ensure organization has strong infrastructure to support our mission.		
6. Board Development Committee	1. Resignation	Laurie

	2. Nomination	9:00
<p><i>Discussion:</i> Rebecca Brothers submitted her resignation due to new personal endeavors and having limited time available. Asheville Housing Authority has been contacted by Natasha about recommending a representative to serve on our board.</p>		
<p><i>Outcome/Next Steps:</i></p>		
<p>7. Fundraising/Resource Development Committee Update</p>	<p>1. Holiday Appeal & End of Year Giving 2. Resource Development Financial Report 3. Grants Received (non-Advocacy) 4. Melvin R. Lane Opportunity 5. March Madness 6. Spring Appeal</p>	<p>Kate 9:10</p>
<p><i>Discussion:</i> End of year giving letters have been mailed to all donors; Holiday Appeal & Giving: = \$45,500 received /goal was \$35,000; Mtn. Express Give Local Campaign resulted in \$5,375. Kate has already applied for the organization to participate in the Give Local Campaign next year.</p> <p>Resource Development Financial Report was shared with the board.</p> <p>Melvin Lane Fund - \$150,000 total over three years; our letter of intent was accepted. The full application is due in April. Board commitment and involvement is critical.</p> <p>March Madness- members were asked to consider making a donation to the organization during this time or to solicit donations through other pool participants.</p> <p>A Spring Appeal will be planned.</p>		
<p><i>Outcome/Next Steps:</i></p>		
<p>Increase and diversify revenue sources and maintain strong financial oversight to meet the mission of the organization and provide long-term sustainability.</p>		
<p>8. Finance Committee Report</p>	<p>1. December Financials</p>	<p>Jonathan 9:20</p>
<p><i>Discussion:</i> Johnathan presented December financials – cash balance report shows there is currently approximately 3 months of operating expenses available; Morgan shared a budget forecast and members discussed various reasons for deficit forecast due to grants/donations not coming in.</p>		
<p><i>Outcome/Next Steps:</i> A motion to approve the December financials as presented was made by Sallie Broach; motion was seconded by Jennifer Nicolini. Motion carried.</p>		

Expand Advocacy efforts to educate and empower the community to take action.		
9. Success Equation Update	1. 2019 Policy Agenda 2. FFAB	Greg & Laurie 9:30
<p><i>Discussion:</i> Laurie and Greg presented the proposed 2019 SE policy agenda; policy agenda includes intersectional frameworks for advocacy highlighting how identified policies we are working on align with various partners/collaborators locally and statewide. SE policy agenda is targeting similar concerns/issues from last year but does include a paid family/medical leave policy at the State level. Greg also talked about potential changes that might occur regarding Medicaid. Agenda approved by SE leadership team and presenting a recommendation to approve the agenda as presented.</p> <p>Greg shared update about Family Friendly Affordable Buncombe (FFAB) – Request is for the city/county to use increased property tax revenue from sale of Mission to HCA for transit, housing, early education. Funds not expected to be available until FY2021. Mission/HCA sale to be finalized today. County already passed a resolution to fund early childhood.</p>		
<i>Outcome/Next Steps:</i> Cecilia Rawlins approve recommendation, Dave seconded. Vote carried.		
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10. Executive Director Update	1. Staffing Updates -Kate F. Resignation -Resource Development Recruitment -Electa Smith New SSS at Estes 2. General Updates -Strategic Planning -PPAC Grant -Federal Government Shut Down	Natasha 9:40
<p><i>Discussion:</i> Natasha thanked board for efforts on the board/staff social in December. It was announced that Kate’s last day of employment with the organization is today. Position is now posted as a Resource Development Manager. May contract for a grant researcher to identify grants beyond our immediate area.</p> <p>Electa Smith is the new Student Support Specialist at Estes.</p> <p>General Updates: Strategic Planning – community interviews being conducted; board and staff survey being completed now – deadline for completion is February 14th. Retreat set for February 21st from 9am-3pm.</p> <p>Project Power AmeriCorp (PPAC) grant being rewritten, including a decrease in team numbers. During the Federal Shutdown -plans were in place to support members with food and emergency funding if needed.</p>		
<i>Outcome/Next Steps:</i>		
Confirm Next Meeting	Friday, March 1st, 8:30 am	Cecilia 9:55

**Engagement Opportunities
For
February**

-Visit or Volunteer at one of our Learning Centers or Afterschool Enrichment sites. *If interested, please contact Audra at audram@childrenfirstbc.org to schedule.*