



**Board of Directors Meeting Minutes
Friday, April 5, 2019**

The mission of Children First/Communities In Schools is to empower children and their families to reach their full potential through advocacy, education and services. As Communities In Schools, we surround children with a community of support, empowering them to stay in school and achieve in life.

Mission Highlights

Project POWER AmeriCorps

Children First/Communities In Schools is hosting its 21st Team of Project POWER. Project POWER stands for Putting Opportunity Within Everyone’s Reach.

Our Project POWER AmeriCorps Team 20 members invested 36,267 service hours in local schools and nonprofits, and served more than 2,400 kindergarten through 6th grade students within the community.

We are currently recruiting for Team 22 members and partner sites.

*FY2017-2018 Data

| Topic | Desired Outcomes | Who/Time |
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| 1. Welcome 2. Review Mission Statement 3. Consent Agenda | 1. Acknowledge Attendees 2. Reminder of Mission 3. Address Approval of: a. March Meeting Minutes | Cecilia 8:30 |
| <i>Discussion:</i> Cecilia opened the meeting and read through the mission statement, mission highlights, and organizational engagement opportunities. Quorum was confirmed. | | |
| <i>Outcome/Next Steps:</i> A motion to approve the consent agenda was made by Dave, seconded by Jennifer. The motion was approved unanimously. | | |
| Ensure organization has strong infrastructure to support our mission. | | |
| 4. Board Development Committee | 1. Board Member Nomination 2. Board Officer Needs | Laurie 8:35 |
| <i>Discussion:</i> Laurie thanks members for completing the board survey. Corry Hyde from Housing Authority City of Asheville was presented for new board membership approval beginning this fiscal year Laurie asked for interest from board members to take on leadership roles. The need is for a President-Elect and a Secretary. Those interested were encouraged to contact Laurie or Cecilia. The goal is to present a proposed slate of officers for board approval in May. | | |
| <i>Outcome/Next Steps:</i> A motion was made by Laurie to approve Corry Hyde as a new board member, seconded by Yuki. Motion approved unanimously. | | |

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| 5. Fundraising/Resource Development Committee Update | 1. Resource Development Committee Meetings 2. Grants Update (non-Advocacy) 3. Events Update | Natasha 8:45 |
| <p><i>Discussion:</i> RD Committee has been unable to meet as a group. Natasha has spoken to members individually via phone to discuss RD plan updates, identify additional donor prospects, etc. Goal is to meet before end of this fiscal year.</p> <p>Grants are still being worked on by Leadership staff and also reporting on current grants is continuing.</p> <p>Events Update – AYS is being paused for this year due to limited staff capacity. Laurie Pulver is planning to host her own version of AYS by hosting a Trivia Party to raise funds for the organizations continued presence at Estes on May 9th.</p> <p>March Madness – Approximately \$350 has been raised to date.</p> <p>Summer Camp flyer – Members reminded about this program that is serving 36 children (50 total) with a focus on literacy and enrichment activities. Goal is for children to maintain reading levels. \$250 per child is anticipated cost for 6 weeks of camp.</p> | | |
| <p><i>Outcome/Next Steps:</i></p> | | |
| <p>Increase and diversify revenue sources and maintain strong financial oversight to meet the mission of the organization and provide long-term sustainability.</p> | | |
| 6. Finance Committee Report | 1. February Financials 2. 990 Highlights | Jonathan 8:50 |
| <p><i>Discussion:</i> Morgan presented February financials – a significant deficit by year end is projected: Approximately - \$84K to \$94K. Some of this is due to major decreases in public support and other financial impacts. Some organizational savings have come about due to staffing changes. Members discussed concerns regarding the deficit and what this means for the organization. Staff were recognized for their commitment and hard work during these times.</p> <p>The 990 presented as filed and reviewed with the Board. A deficit of \$58,000 was reported for last year. The current 990 will be posted on CFCIS website.</p> | | |
| <p><i>Outcome/Next Steps:</i> A motion to approve February financials was made by Stacey, seconded by Jennifer. Motion unanimously approved.</p> | | |
| <p>Ensure organization has strong infrastructure to support our mission.</p> | | |

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| 7. Melvin R. Lane Board Session | 1. Introduction 2. Board Session | Natasha/Judy 9:00 |
| <p><i>Discussion:</i> MR Lane grant is due the end of this month. Mandatory site visit is scheduled with Board President, President-Elect and Executive Director. Some staff may play a role in touring visiting representatives. We are one of twelve finalists – only 6 will be selected for funding.</p> | | |
| <p><i>Outcome/Next Steps:</i> Final Report following Board Session will be provided to Natasha to share with participating Board and Staff members. Board Session participants will also be asked to complete an evaluation via survey link.</p> | | |
| Confirm Next Meeting | Friday, May 3 rd , 8:30 am | Cecilia 12:00 |

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| <p>Engagement Opportunities For April</p> <p>-Share information about Project POWER AmeriCorps with potential members or partner sites. <i>Please contact Whitney for more information at whitneyc@childrenfirstbc.org.</i></p> |
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